

Sales Assistant

Role and Responsibilities

Due to an expanding customer base a new and dynamic role has been created with in a busy sales office.

Reporting to the Sales Office Manager you will be required to: -

- Respond to customer enquiries either by specifying from the company's existing product range or by identifying any new product variant opportunity.
- React to various price enquires and prepare specific quotations.
- Produce customer proposals and other such technical documentation ensuring effective customer management.
- Operate the company SOP system to understand order and stock status.
- Liaise with both suppliers & other internal departments.
- Complete product specification sheets in consultation with customer requirements.
- Manage new product introduction data base.
- Provide data analysis from SOP system.
- Offer product support in all customer related activities.

In return for meeting the criteria the successful candidate will be rewarded with a competitive salary (dependent on skills and experience).

Skills & Experience

Should have previous experience of selling either a mechanical or electrical product.

Excellent presentation & communication skills at all levels.

Computer literate,

Based in Warwick or the local area.

About the Company

Fozmula is a limited company specialising in the design, development and manufacture of a wide range of electro-mechanical, mechanical and electronic sensors and gauges for equipment requiring liquid level, temperature and pressure measurement.

Our headquarters occupies a large site in a prominent position on the Tachbrook Park, high technology industrial estate in Warwick and incorporates our manufacturing, product testing and development laboratories alongside a large prototyping workshop.

Fozmula Limited

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Fozmula has a global customer base across the power generation, specialist vehicle and construction equipment industries.

Fozmula's strengths in engineering and manufacturing excellence come from the people we employ. To deliver innovative and competitive products, when and where our customers want them, we require a diverse range of skills. However, whether they are working in engineering, manufacturing, production, quality, sales and marketing, finance, logistics, purchasing or administration our people share certain common values:

- Accountability** - Be responsible for our actions.
- Commitment** - Strive to accomplish all objectives to the best of our ability.
- Honesty** - Be fair, honest and open.
- Innovative** - To create sustainable valued solutions.
- Excellence** - Uncompromising quality in all we do.
- Versatility** - Be flexible and responsive.
- Exchange** - Information to be communicated freely, openly and often, at all levels.

These are the values that we'd also expect the successful candidate to ascribe to.

Please note: This position is based at our offices in Warwick, UK and all applicants must be eligible to work in the UK.

NO AGENCIES PLEASE